



## OTTAWA ART ASSOCIATION

**Tuesday, June 13, 2017– 7:00 pm**

Sandy Hill Community Centre  
250 Somerset Street East, Ottawa

At 7:00 pm the President called the meeting to order. She welcomed the attendees and introduced the members of the Executive.

**Present:** Carole Brazeau (President-Chair), Mozhdeh Mehrafarin (1st Vice-President), Susan Clément-Beveridge (Newsletter Editor), Pat Hendry and Jay Anderson (Programme Coordinators) and Françoise Ferguson (Secretary)

**Regrets:** Roger Sutcliffe (Treasurer), Doreen Dyet (Assistant Treasurer), Betty Sullivan (Membership Coordinator), Stéphane Moreau (Web Designer), Tashi Marouf (Web Assistant), Elvi Edwards and Diane Bertrand (Gallery Coordinators)

### **Approval of 2016 AGM Minutes:**

The minutes of the 2016 AGM minutes were sent by email and posted on the website in advance of the meeting. There were no requests for changes and they were approved on a motion raised by Pat Hendry, seconded by Jay Anderson and carried.

### **President's Report:**

Carole gave a brief overview of accomplishments for the year ending:

- Negotiated sponsorship arrangement with DeSerres - 10% discount on supplies upon presentation of your OAA membership card; donation of door prizes for our first place winners at Award show and prizes to raffle at our presentation nights.
- Negotiated sponsorship with Art World One - 25% discount on custom framing and 10% discount on supplies.
- Negotiated with Staples for discount on supplies needed for our display of art at OLT - 30% off removable labels, 10% off ink cartridges, etc.
- Negotiated with Market Place Flowers in Barrhaven - donation of flowers for our Juried show.
- Hosted a successful and well attended spring award show - about 90 attendees including guests. Food and entertainment (violinist) were also a hit, a must do again for our next award night.
- Updates have been done to our web site by Stéphane and Tashi who joined the Executive as Web Assistant. Added a Sponsors page with logos and links to our sponsors. Stéphane will remain available to OAA as an outside consultant and Tashi is prepared to assume the role of Web Designer (if elected).
- Dates for our 2017-18 OLT submissions and award shows have been confirmed (refer to handout) and will be posted on our web site.
- Sales at OLT have been good, e.g., 13 paintings sold over the last play period.
- Contract with Sandy Hill Community Centre has been renewed for 2017-18 meetings/ presentations. Other possible venues were considered but none was found to be better in terms of parking space, access, or neighborhood.
- Steps were taken to partner with Valley Art Association, however VAA has decided to disband.

Looking to the coming year, plans include:

- Continue efforts to increase attendance at our presentations.
- Find more sponsors, possibly Wallacks and Fine Art Materials in Orleans.
- Find new venues for display of art.
- Fully staff our Executive.
- Find interesting speakers – Pat and Jay are on top of this.
- Continue improving our website.
- Confirm with CRA our status as a not-for-profit association. It is a recommendation that the auditor has made year after year. There is no reference or paper trail in our historical data to that effect.

**Election of 2017-2018 Executive:**

The slate of nominees standing for re-election was handed out at the door.

- President - Carole Brazeau
- 1st Vice-President - Mozhdeh Mehrafarin
- Assistant Treasurer - Doreen Dyet
- Membership Coordinator - Betty Sullivan
- Programme Coordinators - Pat Hendry and Jay Anderson
- Newsletter Editor - Susan Clément Beveridge
- Gallery Coordinator - Diane Bertrand
- Web Designer - Tashi Marouf
- Secretary - Françoise Ferguson

There were no nominations from the floor and the proposed nominees were re-elected by an omnibus motion raised by Janet MacKay, seconded by John Archer, and carried.

Elaine Boivin, Past-President, continues in her role as advisory member of the Executive.

Bringing focus to five positions that need to be filled, Carole reminded us that the affairs of the Association are managed by the members of the Executive, all of whom are volunteers with busy lives. She personally thanked them for their hard work and for the help they provided to her through her first year as President. She continued with some motivational words aimed at recruiting volunteers and provided assurance that anyone nominated and elected would not be left in the dark but would be shown the way as was done for her. The five positions to be filled are:

- 2nd Vice-President - No volunteer, no nomination
- Treasurer - No volunteer, no nomination
- Gallery Coordinator - Chela Villate raised her hand.
- Web Assistant - Pierre Cloutier raised his hand
- Trophy Coordinator - Janet MacKay raised her hand.

Chela Villate was nominated for the position of Gallery Coordinator on a motion raised by Françoise Ferguson, seconded by Pat Hendry and carried.

Pierre Cloutier was nominated for the position of Web Assistant on a motion raised by Pat Hendry, seconded by Jay Anderson, and carried.

Janet MacKay was nominated for the position of Trophy Coordinator on a motion raised by Susan Clément-Beveridge, seconded by Irene Abedrapo and carried.

**Treasurer's Financial Report:**

The auditor's report and the Financial Statement were provided as handouts. Noting that the Treasurer and Assistant Treasurer were both absent, Carole suggested that any questions regarding financial matters be sent to her by e-mail. (Such questions would be answered by the Treasurer and reported in the Minutes as a secretarial note.)

Reading from the report, Carole noted as important that the auditor has concluded that the financial statements provided by the OAA fairly represent the business activities of the Ottawa Art Association for the fiscal year ending August 31, 2016. These statements are support for OAA decisions concerning the operations of the OAA.

The auditor reiterates its recommendation that OAA confirm their status and standing with CRA as this is an area of risk that needs to be addressed. We will look into that through the coming year.

**Updates & Announcements:**

Speaking to an email from the Membership Coordinator, Carole reported a total of approximately 170 members, with six new members and two renewals in the last month. Sometime in early July Betty will send a renewal reminder to all members whose membership will expire this August and a notice will be placed in the newsletter. As well, Betty will follow up with a telephone call to members who do not have email.

Pat, Programme Coordinator, reported that Joyce Westrop whose January presentation was cancelled due to bad weather, has been booked for the September presentation. Contact with Philip Craig whose February presentation was cancelled due to bad weather has not yet been made.

**New Business:**

There was no further business to discuss.

**Adjournment:**

At 7:30 pm the motion to adjourn was raised by Pat Hendry, seconded by Susan Clément-Beveridge, and carried.

Françoise Ferguson,  
Secretary